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PAN: AAAAJ0485D

जबलपुर सहकारी दुग्ध संघ मर्यादित
(मध्य प्रदेश सहकारी सोसायटीज अधिनियम 1960 के अधीन पंजीकृत)
ISO. 9001 : 2000 & 22000: 2005



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Tender Ref No: 034 /JSDSM/ 2022/Jabalpur

Date:- 14.12.2022

Notice Inviting Tender (E- TENDER)

Online Tender are invited for **Supply of DCS Stationary**, at Jabalpur sahakari dugdh sangh from reputed manufacturer/distributor/dealer/suppliers. The tender documents containing the terms and conditions can be purchased online & downloaded through following website <http://www.mp.tenders.gov.in> from 16.12.2022 At 2:00 PM onwards. The tender will be opened in the office of the undersigned as mentioned in tender time schedule (key date) the detailed Tender form can be seen (only reference) at our H.O website : www.sanchidairy.com. EMD amount 10,000/- should be submitted online only

The tender is available for purchase/download from:-16.12.2022 From 2:00 PM onwards

- ❖ Last date &time for Purchase of tender form:- 30.12.2022 Till 01:00 P:M
- ❖ Last date & time of submission of Tender :- 31.12.2022 Till 2:00 PM

Opening Of Tender :- 02 .01.2023 From 2:00 PM

CHIEF EXECUTIVE OFFICER
Jabalpur Sahakari Dugdh Sangh Maryadit

JABALPUR SAHAKARI DUGDHA SANGH MYDT, JABALPUR

General Terms & Conditions for tender submission & supply

Jabalpur Sahakari Dugdha Sangh Mydt, Jabalpur (JSDSM), an ISO certified cooperative organization, invites sealed tenders from bonafide manufacturers and/ or their authorized dealers or other suppliers for supply of **DCS Stationary** strictly in adherence to the detailed specifications given in the annexure of the tender documents. Jabalpur Sahakari Dugdha Sangh Mydt., Jabalpur reserves the right to accept or reject any or all tenders, which in their opinion justify such actions, without further explanation to the tenderers.

1.0 DECLARATION:

The submission of a tender by a tenderer implies that he/she has read the notice and conditions of the tender and the terms and conditions of contract and has made himself/herself aware of scope and specifications of the supplies to be made and the destination where the supplies have to be made and satisfied himself/herself regarding the quality and specifications of the articles.

2.0 TENDER SUBMISSION:

- 2.1 Tenders received by e-mail will not be considered.
- 2.2 The tenderer(s) should clearly state in their offer the address, telephone, fax, e-mail, PAN and GST Numbers. Any change in the address should immediately be communicated to the Chief Executive Officer, Jabalpur Sahakari Dugdha Sangh Mydt, Jabalpur and correspondence thereafter will be made at the changed address.
- 2.3 Negligence on the part of tenderer in filling the tender form offers him/her no right to withdraw the tender after it has been opened.
- 2.4 The acceptance of the tender and award of the purchase order will be the sole right of the Chief Executive Officer, Jabalpur Sah. Dugdha Sangh Mydt. who does not bind himself to accept a tender in whole or in part or reject any or all the tenders received without assigning any reasons and no explanation can be demanded of the cause of rejection of the tender by any tenderer.
- 2.5 The Chief Executive Officer, JSDSM reserves the right to place order for whole requirement with any tenderer or split the orders among one or more tenderers or not to purchase at all any item even after rate approval.
- 2.6 Each tender should be accompanied with copy of PAN number of the tender & valid “GSTIN” number. The tender without “GSTIN” number shall be treated as non-responsive.
- 2.7 The tenderers should submit the rates online only. The conditional tenders are liable to be rejected.
- 2.8 No person or firm is permitted to submit more than one tender under different names.
- 2.9 The tenderer shall not sublet the contract or assign to any other party or parties, the whole or any portion of the contract without prior written permission of Chief Executive Officer, JSDSM.

Bid Validity

Bid shall be valid for a period of 90 days from the date of opening.

Documents composing the Bid

Technical bid:

1. Online EMD transaction acknowledgement
2. Copy of Registration Certificate of the Firm / Organization (Tenderer).
3. Copies of purchase orders last five years,
4. Copy of Permanent Account Number (PAN) and GSTIN.
5. Client list
6. Copy of latest Income Tax returns.
7. Tender document each page sealed and signed as token of acceptance to each and every terms and conditions.
8. The documents are necessary to provide to JSDS before the agreement/first Purchase order.

Commercial Bid

- Commercial Bid form filled

Bid price

Price indicated on the price schedule shall be inclusive of GST, pkg & frdg & freight.

3.0 Earnest Money Deposit

3.1 *EMD amount 10,000/- should be submitted online only*

3.2 Any tender which is not accompanied by Earnest Money deposit are liable to be rejected. Earnest money deposit of unsuccessful tenderers will be returned within 90 days from the date of opening of the tender. The earnest money deposit of the successful tenderers will be released on completion of supply/work as the case may be within the stipulated period.

3.3 No interest will be paid on the earnest money for the period during which (the EMD) lies in deposit with Jabalpur Sahakari Dugdha Sangh .Maryadit.

- EMD may be forfeited :
 - If successful Bidder/supplier fails/denies to perform work
 - If any bidder/supplier withdraw its bid during the bid validity period

4.0 PRICES:

Prices offered by the tenderers should be firm and free from all escalations and shall be valid at least for a period of 12 months from the date of approval of rates. JSDSM will have the right to extend the validity of the tender approval by 3 months. We would communicate our rate approval within 60 days of opening of tender. If any tenderer wish to offer the rate subject to **PRICE ESCALATION CLAUSE** of raw materials, they may do so by clearly indicating in the tender BOQ.

In case of a tenderer opting for offering prices subject to PRICE ESCALATION CLAUSE of raw materials then,

(i) The tenderer shall have to submit the current price of the raw materials as on the date of tender along with sufficient authentic proof from the manufacturer of the raw material.

(ii) The successful/approved firm will have to submit revised prices of raw materials with sufficient authentic proof from the manufacturer of the raw material whenever revision takes place.

(iii) Accordingly the approved prices of the materials shall be revised upwardly or downwardly to the extent of the raw material component of the material.

4.1 The tenderer should quote rate on FOR dairy plant, Jabalpur basis, GST Includes.

4.2 If need be, negotiations will be done for prices and as well as terms & conditions of

material supply only with the party which offers the lowest rate.

5.0 MODE OF DESPATCH

- 5.1 The material to be supplied by successful firm shall be dispatched to the dairy under prior intimation. Depending upon the type of material, the supplier shall have to carry out proper packing/crating to avoid damage during transit.
- 5.3 Wharfage/Demurrage etc. on account of incorrect or delayed dispatch of material/documents shall be the responsibility of supplier and shall be recovered from the bills.

6.0 LIQUIDATED DAMAGES:

6.1 Delivery date are fixed for supply of material they shall be strictly adhered too. In case they are not followed, or in case of delay in execution or non-execution of the order, the Dugdha Sangh reserves the right either to cancel the order and make alternative purchases from other sources, at the risk and cost & expenses of the defaulting supplier. In case the supplies are not affected as per the schedules, the liquidated damages may be charged on the goods not so delivered as under:-

Sl.No.	Duration of delay	Liquidated Damages
1.	Up-to 15 days	1% cost of the unit.
2.	Between 16 to 30 days	2% cost of the unit
3.	Beyond 30 days	Up-to 5% cost of the unit.

6.2 If the tenderer fails to make supply as per purchase order without any valid reason, the order would be treated as cancelled and the firm may be blacklisted for future dealings and EMD also would be forfeited by the management.

6.3 *Each & every items should be as per JSDS Tender specified if. Supplier material is lesser than as specified in tender specification then a pro-rata deduction will be made.*

7.0 INSURANCE:

Insurance is to be arranged by the tenderer.

8.0 INSPECTION:

8.1 All the supplies are subject to inspection at our plant before acceptance. If goods are rejected due to defective or wrong supply, the report of our authorized official in this respect shall be FINAL and no correspondence on the subject would be entertained. The rejected goods should be removed from our premises by the tenderer within 15 days after receipt of our inspection report failing which the same shall be returned to the supplier at his risk and expenses or disposed off in Auction and the proceeds, if any, less expenses would be credited to tenderer's account.

8.2 Sample of the articles should be sent/produced before the competent authority if asked for within 7 days or as mutually agreed.

9.0 PAYMENT

Our normal terms of payment is full payment after receipt, inspection and acceptance of materials in our stores within a period of about 30 days after receipt. Such payments shall be made through RTGS.

10. TERMINATION OF CONTRACT:

If any act of commission or omission of a unit under contract brings Jabalpur Sah. Dugdha Sangh Mydt. to dispute, then Jabalpur Sahakari Dugdha Sangh Mydt.

shall be competent to debar/blacklist the unit from further business.

11.0 CONSEQUENCES OF BREACH OF AGREEMENT:

If any firm under the contract commits breach of any of the conditions, it shall be lawful for the Chief Executive Officer, Jabalpur Sahakari Dugdha Sangh Mydt. to cancel the contract and to purchase material from any other alternate sources on the risk and cost of the defaulting unit.

12. DISPUTE ARBITRATION & FINAL AUTHORITY:

- 12.1 It should be clearly understood that in the event of a successful tenderer failing to accept and execute the supply order, then decision of the Chief Executive Officer, Jabalpur Dugdha Sangh Mydt., in this respect will be final and binding on the successful tenderer.
- 12.2 For all matters of dispute, the decision of the Honorable Chairman, Jabalpur Sah. Dugdha Sangh Mydt. Under Arbitration and Conciliation Act. 1996 shall be final and binding on all the concerned.
- 12.3 For all disputes, the venue for legal course shall be at Jabalpur.

*Chief Executive Officer
Jabalpur Sahakari Dugdha Sangh Mydt. Jabalpur*

JABALPUR SAHAKARI DUGDHA SANGH MARYADIT JABALPUR

S. N	Description Of Material	Specification	Unit packing
1	A I Register	2Quire13"x8"	Rs--/Nos.
2	Advance card book	4"x5"-50x2 page -I J.k. bond white , page-II card sheet yellow perforated	Rs---/Nos.
3a	Anshand Anshdhari Register	2 Quire14"x9"=100 page	Rs---/ Nos.
3b	Anshand Anshdhari Register	2Quire 9'x14"=100 page	Rs--/Nos.

4	Bylaws (upniam)	As per Sample	Rs----/Nos.
5	Bill Book	10"x7" -4 copy, paper 50x4=200page	Rs----/Nos.
6	Cheque issue register	8.5"x13.5"-100 page, ledger paper	Rs---Nos.
7	Cash book	11.5"x19.5"/ledger paper/85GSM/100page /color paper	Rs----/Nos.
8	Delivery memo book	8.4"x10.5"/50x5 with page number/ colorful paper	Rs----/Nos.
9	Delivery memo book (marketing)	8.4"x10.5"/50x5 with page number/ colorful paper	Rs----/Nos.
10	Daily working sheet book	16"x14.5"/duplicate 50x2-100 page orient	Rs----/Nos.
11	Depo challan	50x2 =100 first page green & second white, sirpur color	Rs----/Nos.
12	Demand book	18.5"x5.5"/duplicate/50x2=100page/pink & white / sirpur color paper	Rs---/ Nos.
13	DCS monthly progress pad	10"x3=30x7 set/triplicate/10page per seven	Rs----/ Nos.
14	D.C.S. delivery memo (bill book)	5.5"x10"/four copy 50x4=200page / sirpur color paper	Rs----/ Nos.
15	Dead stock register	8"x13"/100 page/ white orient paper	Rs---/Nos.
16	Gate passbook	5"x8 . 1/2"/200page/100page number/ white orient paper	Rs----/No s.
17	Hourly testing register	9.5"x14.5"/200page/100page number/ white orient paper	Rs----Nos.
18	Head load slip book	9"x10"/duplicate/50x2=100/orient paper	Rs---/Nos.
19	Karvawahi Pustaka	12"x8"=100 page	Rs--/Nos.
20	Issue voucher book	9"x10.5"/triplicate@-50x3=150 with page number/ colorful paper	Rs----/Nos.
21	Letter head pad	9"x11.5"/-100page , J.K bond paper	Rs--Nos.
22	Ledger	13.5"x9.5"/ledger paper/85Gsm/100page	Rs----/Nos.
23	Milk supply bill book	14.5x8.5"@triplicate@ 50x3 =150 page, orient paper	Rs---/ Nos.
24	Milk delivery summary	12.5"x8"@duplicate@ 50x3 = page, orient paper	Rs----/Nos.
25	Milk return summary	12.5"x15"@triplicate@ 50x3 =150 with page number/orient paper/ colorful paper	Rs---/Nos.
26	Milk delivery sheet	20"x15"@triplicate@ 50x3 =150 page, orient paper	Rs---/Nos.
27	Money receipt book	5.5"x8"@triplicate@ 50x3 =150 with page number @white orient/ colorful paper	Rs----/Nos.
28	Milk testing register	13.5"x10.5"/200page/orient paper	Rs---/Nos.
29	Milk purchase register	13.5"x10.5"@200page/orient paper	Rs----Nos.
30	Milk payment book	13.5"x8.5"@200page/white orient paper	Rs----/Nos.
31	Member account of milk supply	10"x15"/200 page/white orient paper	Rs----/Nos.
32	Member /name member passbook	5"x4.5"/35page/with card sheet cover	Rs----/Nos.
33	Manual operation	8"x13"/150 page/white orient paper	Rs----/Nos.
34	Monthly progress pad	2"x4"/duplicate/4 page per set/total seven set	Rs---/Nos.
35	Member register	9.5"x15"/100 page/ white orient paper	Rs---/Nos.
36	MDM gate pass receipt	8.4"x10.5"/50x4=200page with number colorful paper	Rs----/Nos.

37	Note sheet pad	8''x13''/ledger/85GSM/100 page per pad	Rs---/ Nos.
38	Sale Register/vikriya panji	8.5''x12.5''/100 page	Rs---/Nos.
39	Refrigeration log book	15.5''x20''@= 100page/orient paper	Rs---/Nos.
40	Receipt book	5.5''x8.5''/duplicate/10x2=200page/ white orient paper	Rs---/Nos.
41	Stock book	10''x15''/ledger paper/85GSM/150 page & 13 index leaf page	Rs---Nos.
42	Sample milk sale register	8''x13''/150 page/white orient paper	Rs---/Nos.
43	Sadashyata Dugdh PrdayaKhataBahi	14 ½''x9 ½'' =200 Page	Rs---/Nos.
44	Sadashyata Aavedan Form	11''x8 ½''=100 Page	Rs---/Nos.
45	Stock register	8''x13''/100 page/ white orient paper	Rs---/Nos.
46	Share and share holders register	9.5''x15''/100 page/ white orient paper	Rs---/Nos.
47	Vehicle Sankal Bill Book	18''x16.5 Cm / 90 GSM/Chramo Art Paper	Rs---/ Nos.
48	Servenshan Form	11x17 of 100 pages	Rs---/Nos.
48	Tanker challan book	8.4''x10.5''/four copy/50x4=200page/ colorful paper	Rs---/Nos.
49	Truck sheet pad	8''x13''/150 page/white orient paper	Rs---/Nos.
50	Weight sheet pad	18.5''x15.5''/per four/50x4=200page/perforated in vertical size	Rs---/ Nos.
51	Dugdh Vitran gate pass	5.3''x8.5'' of 200 pages	Rs---/Nos.
52	Product Sale Report Sheet	9.5''x14 of 100 pages	Rs---/Nos.
53	Sadasiya abhilekh panji	9''x11'' of 100 pages	Rs---/Nos.
54	Sachiv parishan nerdeshika	8.5''x10.5'' of 185 pages	Rs---/ Nos.

Name of Firm

Signature Seal